

Ed Smith PTO --Business Meeting – September 10, 2012

Chairs: Brenda Greenfield and Kay Scott

Recorder: Paige Ouimette

Attendees: Stephanie Fay, Paige Ouimette, Brenda Greenfield, Kay Scott, Kristin Baker, Andy Milstein, Kathy Goodman, Jill Maynard, Jasmine Pryor, Karen Nash, Heather Carson, Gwen Riley-Zuckerbraun, Kristy Jeffcoat, Hayley Cooper, Cynthia Atkis, Francesca Clemente, Melissa Sugamele, Missy Giardine, Diane Naylor, Rick Naylor, Megan McKenney, Richard O'Connor, Brian Taylor, Sam Barber, John Ashby, Christy Ashby, Brigit Mcmanus, Rex Giardine, Dianne McKenney, David Maynard, Melissa Hyman, Brenda Hartman-Souder, Pamela Clausen, Lisa Kuerbis, Brendan Kuerbis, Tanika Jones-Cole

Business Meeting	
Agenda Item	Discussion Summary & Actions
Welcome & Meeting Call to Order	Brenda Greenfield called the meeting to order. The 2012-2013 PTO Officers were introduced and PTO activities for the 2011-2012 school year were reviewed.
Approval of 6/18/12 Meeting Minutes	Minutes from the 6/18/12 meeting were approved by a motion by Francesca Clemente and seconded by Stephanie Fay.
Presentation and Approval of the Draft 2012-2013 Budget	Brenda Greenfield presented the draft budget for the 2012-2013 school year. Three new school fundraisers were proposed – selling parking at school lot, school spirit sale, and election day bake sale. A committee is being formed to plan a big project for the school year. The proposed budget was approved with an initial motion by Christy Ashby, which was seconded by Paige Ouimette (unanimous vote to approve).
Parent Volunteer Opportunities	<ul style="list-style-type: none"> Stephanie Fay presented on the Superintendent's Parents Council and the School Leadership Team – three-four volunteers are needed; Francesca Clemente noted that she will continue on the SLT for this school year The Positive Behavior Intervention Support Team (PBIS) needs parent volunteers Andy Milstein presented on School Banking Days and need for parent volunteers on Friday mornings
Principal's Report	Principal Barber thanked the hospitality committee. He discussed changes to the arrival and dismissal procedures, addressed concerns about the breakfast program, and discussed the system for bus arrivals and departures. Also, lunch line issues and school recess concerns were addressed. Francesca Clemente suggested that the PTO host a Q & A with Principal Barber to discuss these issues with parents in October. Principal Barber noted that he would be speaking about the school curriculum at the Open Houses on 9-19 and 9-20.
Upcoming PTO Events and Projects	<ul style="list-style-type: none"> Westcott Street Fair – Ed Smith students will march in parade – 9-23 Kristin Baker is organizing the Ed Smith students for Festival of Races – 9-30 Rex and Missy Giardine are organizing the annual Winter Sports Equipment Sale to be held on 10-13
Funding Request	<ul style="list-style-type: none"> Lisa Beach requested \$150 for 3 blenders and 4 apple corers to support a unit on healthy eating. Francesca moved to approve the request, with Cynthia Atkis seconding the motion (unanimous vote to approve).
General Announcements	<ul style="list-style-type: none"> Need for a volunteer to chair the bakesale for election day Diane McKenney needs volunteer to help with the library books project. Kay Scott presented on the progress on having the Sound System installed. Tanika Jones-Cole noted that the parent university kickoff is on October 20 Jasmine Pryor identified the need for grantwriting support.
Adjournment	